

A5 148 x 210mm Multi page booklets

Bleed area This is 3mm beyond the finished size of the document Any pictures or coloured backgrounds should go out to this area.

> Trimmed area This is the actual size of your document

Text area Any text should fall within this area. It is set at 3mm inside the trimmed size of your document. This is to allow for small amounts of movement during the printing / trimming process.

IMPORTANT NOTE

When producing your artwork for a multi page booklet, it is important that your document is based upon multiples of 4 pages.

Produce each page as a seperate page and in sequence for the booklet to be produced.

This allows us to impose the booklet in the correct page order and to insert a larger spine to compensate for the thickness of the booklet when stitched or perfect bound.

We have automatic systems that insert the 'Spread' on the spine so please don't attempt this yourself.